

# U.P. State Fair Authority Board Meeting

## Minutes

January 22, 2016

Escanaba, MI

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### Members Present:

Micky Rondeau, Alger Cty  
Daune Smith, Baraga Cty  
Dave Rivard, Delta Cty  
Henry Wender, Dickinson Cty  
Gene Momont, Iron Cty  
Joe Langdon, Keweenaw Cty  
Phyllis French, Luce Cty  
Calvin McPhee, Mackinac Cty  
Chuck Bergdahl, Marquette Cty  
Janis Linderoth, Menominee Cty  
Ann Harrington, Schoolcraft Cty

### Members Absent:

Jake Campbell, Chippewa Cty  
Dan Siirila, Gogebic Cty  
Richard Bourdeau, Ontonagon Cty  
Dave Anthony, Hannahville

### Others Present:

Jonathan Mead, Administrative Agent / UPCAP  
Vickie Mischeau, Management Agent / Chamber  
Tracy Lektzian, UPCAP  
Sheila Krueger, Chamber  
Lori Branstrom, UPSF  
John Kositzky, UPSF  
Joe Cilc, Steam & Gas  
Skip DuFour, Steam & Gas  
Jim Groleau, UPIR  
Rep. Ed McBroom, UPSF  
Tim Kobasic, Hiawatha Land Trail Assn.

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### 1. Call to Order

Meeting was called to order at 11:58 a.m. Roll call is recorded above.

### 2. Public Comment

Rep. Ed McBroom, from the UPSF Advisory Committee gave brief update to board.

Tim Kobasic noted the poor quality PA system at fairgrounds for auction and offered the use of his equipment "free of charge." At some point if UPSF wants to purchase equipment of own, he can work with authority.

### 3. Adoption of Agenda

**Motion by French, supported by Rivard, to approve the agenda as presented. Motion carried.**

### 4. Approval of Minutes

**Motion by Rivard, supported by Linderoth, to approve the minutes of the November, 2015 Meeting. Motion carried**

### 5. UPSF Election of Officers

Ms. Linderoth noted that it is time to elect new officers for the Executive Committee. The positions of Chair and Vice Chair can only be for one two year term. The nominating committee met and the following are the nominations to the Executive Committee:

Dave Rivard, Chair	Phyllis French, Vice Chair
Ann Harrington, Treasurer	Jake Campbell, Trustee
Chuck Bergdahl, Trustee	Janis Linderoth, Trustee
Daune Smith, Trustee	

Ms. Linderoth asked for any other nominations at the meeting.

**Motion by McPhee, supported by Rondeau, to appoint the following officers to the Executive Committee: Dave Rivard, Chair; Phyllis French, Vice Chair; Ann Harrington, Treasurer; Jake Campbell, Trustee; Chuck Bergdahl, Trustee; Janis Linderoth, Trustee and Daune Smith, Trustee. Motion carried.**

### 6. Treasurer's Report

Ms. Harrington presented the Profit & Loss and Balance Sheet through December 31, 2015.

**Motion by Bergdahl, supported by Wender, to approve the Profit & Loss and Balance Sheet as presented. Motion carried.**

### 7. Management Report

Ms. Micheau gave a summary of her report. Some of the items discussed:

- Operation Action Award
- Smoke Free Fair Committee – Consider doing own surveys
- 2016 Fair Theme – “Red, White and Blue”
- Extend Carnival on Sunday night with fireworks?

## 8. Old Business / New Business

### Capital Improvement Plan

Authority needs to approve the updated plan for inclusion in the Delta County 5 year Recreation Plan.

**Motion by Smith, supported by McPhee, to approve the plan and submit to Delta County for inclusion in their 5 year Recreation Plan. Motion carried.**

### DNR Recreation Grant

Discussion on other grant opportunities including DNR Recreation Grant.

**Motion by Langdon, supported by Harrington, to apply for DNR Recreation Grant once it becomes available. Motion carried.**

### DAC Recommendations

- DNA collection for Lambs and Goats – Authority members discussed at length collecting DNA hair samples and tested for market lambs and market goats for the 2016 UP State Fair. Lori Branstrom recommended waiting on DNA for lamp and goat for this year and to survey all exhibitors in March.

**Motion by Momont, supported by McPhee, to postpone DNA collection for lambs and goats pending survey results and more information. Motion carried.**

- New verbiage for Premium Book – change noted in “red”  
“Junior registered purebred animals will be checked for eligibility against the identification papers or from breed registration papers. Purebred animals must be registered in the name of the junior exhibitor, except in the case where the registration may be in the name of the **family** corporation...”

**Motion by Smith, supported by Bergdahl, to approve the above noted change in Premium Book. Motion carried.**

- Add Egg Jackpot Special Contest and Serma Chicken Class to Premium Books.  
Discussion on including in Premium Book – no need for motion.

### Extending Fair Hours on Sunday

Discussion on keeping fair open until 9 p.m. Sunday night (final day of fair) and follow up with fireworks at dusk.

**Motion by Wender, supported by Langon, to keep the last day of the fair open until 9:00 p.m. followed by fireworks. Motion carried.**

**Buildings & Grounds Committee Update**

Mr. Cilc handed out the drawings of the Visitor Center/Veterans Museum. Discussion on different ways to reduce costs in building and different ways to obtain funding i.e. MDOT funding, DNR trust funds, etc.

# U.P. State Fair Authority Board Meeting

## Minutes

Bay College ~ MTEC  
Escanaba, MI

April 22, 2016

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### Members Present:

Micky Rondeau, *Alger Cty*  
Daune Smith, *Baraga Cty*  
Dave Rivard, *Delta Cty*  
Steven Palosaari, *Houghton Cty*  
Gene Momont, *Iron Cty*  
Phyllis French, *Luce Cty*  
Chuck Bergdahl, *Marquette Cty*  
Janis Linderoth, *Menominee Cty*  
Ann Harrington, *Schoolcraft Cty*  
Dave Anthony, *Hannahville*

### Members Absent:

Jake Campbell, *Chippewa Cty*  
Henry Wender, *Dickinson Cty*  
Dan Siirila, *Gogebic Cty*  
Joe Langdon, *Keweenaw Cty*  
Calvin McPhee, *Mackinac Cty*  
Richard Bourdeau, *Ontonagon Cty*

### Others Present:

Jonathan Mead, *UPCAP ~ Administrative Agent*  
Vickie Micheau, *Delta Chamber ~ Management Agent*  
Sheila Krueger, *Delta Chamber*  
Tracy Lektzian, *UPCAP*  
Rep. Ed McBroom, *UPSF Dept. Advisory Committee*  
Joe Cilc, *Buildings & Grounds*  
Rose Cilc  
Tara Weaver, *ISD*  
Tyler LaPlant, *Sault Tribe*  
David Wesoloska, *Sault Tribe*  
Tiffany Olsick, *PHDM*

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### 1. Call to Order

Chairman Rivard called the meeting to order at 12:07 p.m. Roll call is recorded above. A special welcome to our newest board member, Steve Palosaari from Houghton County.

### 2. Public Comment

Several individuals expressed concerns with regard to smoking on fairgrounds.

David Wesolaska, Sault Tribe read a letter from a concerned citizen with regard to no smoking at fair and promoting healthy lifestyles.

Tara Weaver, ISD, expressed concerns over smoking and asked we move forward with tobacco free policy for fairgrounds.

Tyler LaPlant, Sault Tribe, expressed need to protect sacred tobacco use.

Tiffany Olsick, PHDM, asked about status of Tobacco Committee.

### **3. Approval of Agenda**

**Motion by French, supported by Rondeau, to approve the agenda as presented. Motion carried.**

### **4. Approval of Minutes from January, 2016**

**Motion by Bergdahl, supported by French, to approve the minutes of the January 22, 2016 Meeting. Motion carried.**

### **5. Treasurer's Report**

Ann Harrington reviewed the Balance Sheet / Profit & Loss Statements through March, 2016.

**Motion by Anthony, supported by French, to approve the Balance Sheet and Profit & Loss Statements and place on file. Motion carried.**

### **6. Management Report**

Vickie Micheau reviewed the Management Report.

- Premium book is being finalized
- Contacted Michigan Works for seasonal employees for the grounds
- The Audit will be ready at the next meeting
- Media Reception held in conjunction with Uppertunities
- 2016 UPSF Name Badges handed out
- Yellow tickets handed out to Authority Members for one "free" entrance into any 2016 Michigan Fair
  
- 2016 Airstream Rally Goers. In order to receive the \$55,000 contract for 2016, Management Staff would need to travel to West Virginia to be part of their Welcome for Rally Goers. Management Agent is also asking for donations from the City and County as well. The maximum cost will be \$5,000 for Vickie and Sheila to travel which covers airfare and hotel for one night.

**Motion by Smith, supported by Bergdahl, to approve up to \$5,000 for Management Staff to attend this event. Motion carried.**

- Discussion on letter from Delta County with regard to UPSF Competing with campgrounds. Suggestion on exploring possibilities over next 5 years to develop a recreational plan for UPSF. Currently part of 5 year plan with Delta County.
- Ms. Micheau presented the Logo prepared by a local company in Iron Mountain.

**Motion by French, supported by Bergdahl, to approve the logo “Red, White and Blue ~ This Fair is for you! for the 2016 fair. Motion carried.**

## **7. Old Business / New Business**

- Chuck Bergdahl presented the award given to the UPSF from Action UP.
- Discussion on Tobacco Free Fair.

**Motion by Anthony, supported by Momont, to have the Tobacco Committee meet to discuss a tobacco free fair. Motion carried.**

UPCAP will schedule a meeting with Tobacco Committee which will consist of Phyllis French, Dave Anthony, Joe Langdon and Micky Rondeau along with Chair Dave Rivard. All Authority Members will be invited to participate. This Committee will make recommendation to the full board.

## **DAC Recommendations**

- Grand & Reserve Market Animal Verbiage Change  
Junior market livestock exhibitors may exhibit more than one species, but shall be allowed to sell only one market animal, in addition to any/all Grand or Reserve Champion Market Animals.

**Motion by Bergdahl, supported by Polasaari, to approve the Grand & Reserve Market Animal Verbiage Change as noted above. Motion carried.**

- Appointment of DAC member on the UPSF Authority Board.

**Motion by Anthony, supported by Bergdahl, to invite the DAC Chairperson to participate in all future UPSF Authority Meetings as on-going non-voting member. Motion carried.**

- Dairy Cheese Baskets ~ Section 8 of Premium Book  
Class 107 All Breed Dairy Cow Grand Champion; Class 108 All Breed Dairy Cow Reserve Champion. This would be the two exhibitors who are entitled to sell the Cheese Baskets.

**Motion by Momont, supported by Palosaari to allow two exhibitors as specified above to sell Cheese Baskets. Motion carried.**

- Recommendation of the following classes and changes be added to the Premium Book

**Department 22 ~ Folk**

Add: Historical documentation (picture boards, stories, etc)

**Department 27 ~ Junior Show**

Increase number of entries from 4 to 5

**Section 6 ~ Language Arts**

Add Class: book project

**Section 7 ~ Visual Arts**

Increase number of entries from 4 to 5 classes

Add: Art (ink)

Add: Art (digitally created)

Add: Art any other not listed

**Section 8 ~ Photography**

Increase number of entries from 3 to 5 classes

Add: Single enlargement ~ landscapes

Add: Single enlargement ~ flowers

**Section 9 ~ Clothing and Textiles**

Change number of entries from 3 to 5 classes

Add: Sewing, wearing apparel, pajamas/robes

Add: Sewing, wearing apparel, dresses

Add: Sewing, household items

Add: Sewing, pillows

Add: Plastic canvas

**Section 12 ~ Food Preservation**

Have multiple categories for multiple fruits/vegetables, preserves and jellies

**Motion by Bergdahl, supported by Anthony, to approve the above noted Premium Book changes. Motion carried.**

**8. Committee Comments**

None.

**9. Public Comment**

None.

**10. Adjournment**

**Motion by Momont, supported by Smith, to adjourn the meeting. Motion carried. The time was 1:35 p.m.**



# U.P. State Fair Authority Board Meeting

## Minutes

UPCAP  
Escanaba, MI

June 17, 2016

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### Members Present:

Micky Rondeau, *Alger Cty*  
Daune Smith, *Baraga Cty*  
Dave Rivard, *Delta Cty* ~ Chair  
Henry Wender, *Dickinson Cty*  
Gene Momont, *Iron Cty*  
Joe Langdon, *Keweenaw Cty*  
Phyllis French, *Luce Cty*  
Chuck Bergdahl, *Marquette Cty*  
Janis Linderoth, *Menominee Cty*  
Ann Harrington, *Schoolcraft Cty*

### Members Absent:

Jake Campbell, *Chippewa Cty*  
Dan Siirila, *Gogebic Cty*  
Steven Palosaari, *Houghton Cty*  
Calvin McPhee, *Mackinac Cty*  
Richard Bourdeau, *Ontonagon Cty*  
Dave Anthony, *Hannahville*

### Others Present:

Vickie Micheau, *Delta Chamber* ~ Management Agent  
Sheila Krueger, *Delta Chamber*  
Tracy Lektzian, *UPCAP*  
Rep. Ed McBroom, *UPSF Dept. Advisory Committee*  
Joe Cilc, *Steam & Gas*  
Skip DuFour, *Steam & Gas*  
John Kositzky, *Delta Chamber*  
Lori Branstrom, *Delta Chamber*  
Rob Mitchell  
Caryn Mitchell  
Justin Titus  
Robert Berbohm  
Karen Meiers ~ *Schneider, Larche & Haapala*  
Sara Pearson ~ *Schneider, Larche & Haapala*

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### 1. Call to Order

Chairman Rivard called the meeting to order at 12:04 p.m. ET. Roll call is recorded above.

### 2. Public Comment

There was no public comment.

### 3. Adoption of Agenda

**Motion by Bergdahl, supported by Smith, to approve the agenda as presented. Motion carried.**

### 4. Approval of Minutes

**Motion by Momont, supported by Bergdahl, to approve the Minutes of the April 22, 2016 Meeting. Motion carried.**

### 5. FY 2015 Audit ~ Karen Meiers & Sarah Pearson / Schneider, Larche, Haapala & Co, PLLC

Ms. Karen Meiers and Ms. Sarah Pearson from Schneider, Larche, Haapala & Company, PLLC presented the FY2015 Audit. Both noted the Comments and Recommendations to the Authority.

Authority Members noted on page 10, the Governing Board should be listed as a 16 member board and not 7.

Authority Members also discussed the credit risk noted on page 14. Discussion on moving money into different institutions – more specifically the “rainy day” fund money.

**Motion by French, supported by Momont, to accept the FY 2015 and place on file. Motion carried.**

### 6. U.P. State Fairgrounds Site Emergency Plan ~ Bob Berbohm

Mr. Berbohm recommended the need for a Site Emergency Plan on the Upper Peninsula State Fairgrounds. This plan would provide emergency response procedures during an emergency or disaster situation at the UP State Fairgrounds. The plan would last four years. One thing that we need to pay special attention to is the severe weather. We would add a support plan to our plan. There is no cost to add this to our plan.

Justin Titus from National Weather Service / NOAA was also present and noted that they would provide direct support to Emergency Manager during fair week. Mr. Titus will look into having a booth at fairgrounds again this year.

Ed McBroom noted the map included is old and should be updated.

**Motion by Smith, supported by Bergdahl, to set up a Site Emergency Plan on UP State Fairgrounds with Mr. Berbohm and also accept the National Weather Service/NOAA support plan. Motion carried.**

## 7. Treasurer's Report ~ Ann Harrington

Ms. Harrington provided a summary report for board members of the audit and also presented the balance sheet and profit and loss statements thru May 31, 2016.

**Motion by Harrington, supported by Momont, to accept Balance Sheet and Profit & Loss Statements and place on file and also to take \$150,000 and move to another financial institution. Management Agent will do due diligence to seek another institution. Motion carried.**

## 8. Management Agent Report~ Vickie Micheau

Ms. Micheau reported on the following:

- Media Reception well received
- Grandstand lineup for fair and Veterans Day Activities
- Grounds clean up during fair
- Marketing ~ "Do Not Disturb" Door Hangers for UP Hotels
- Midway Entertainment
- Fireworks
- Fair documentary
- Daily pass for county commissioners will be sent out

Suggestion to check w/ Elmer's on donating brats and do a clean up day at fairgrounds the week before the fair

## 9. Old Business / New Business

Tobacco Subcommittee Report ~ Dave Rivard / Vickie Micheau

Ms. Micheau referenced the notes and Dave Anthony's "Draft" Policy Statement on the Management Report along with the action plan. Discussion on survey Ms. French will be sending out and accepting Mr. Anthony's "draft" policy as a working document and look at phasing it in over next three years. Need to decide if "event" driven policy or "venue" driven policy.

This is a starting point and can review after receive surveys back that Ms. French is drafting. The survey will be sent to exhibitors, vendors and fairgoers.

**Motion by French, supported by Smith, to accept Dave Anthony's Draft Policy Statement and place on file as a working document. Motion carried. Opposed by Mr. Rondeau.**

## 10. Committee Comments

Building & Grounds Committee Update ~ Skip DuFour summarized the Buildings and Ground Committee Meeting.

- UPIR ~ Equipment usage and grounds
- The Steam & Gas are requesting permission to build a 24 x 36 chapel on the Fairgrounds. They will pay for entire cost to build the chapel.

**Motion by Bergdahl, supported by Rondeau, to allow Steam & Gas to build a chapel on existing property at no cost to the UP State Fair. Motion carried.**

Ed McBroom addressed the board on camp ground restrictions and the "4 foot rule." The DEQ approached local emergency management and the variance was denied. Discussion on having the Delta County Board approaching the Emergency Manager, Bob Berbohm on obtaining a variance. Dave Rivard, Ed McBroom and Vickie Micheau will all work together on variance.

## 11. Public Comment

There was no public comment.

## 12. Adjournment

**Motion by Smith, supported by Momont, to adjourn. Motion carried. The time was 2:00 p.m. ET**

# U.P. State Fair Authority Board Meeting

## Minutes

UPCAP  
Escanaba, MI

September 23, 2016

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### Members Present:

Daune Smith, *Baraga Cty*  
Dave Rivard, *Delta Cty*  
Gene Momont, *Iron Cty*  
Joe Langdon, *Keweenaw Cty*  
Phyllis French, *Luce Cty*  
Chuck Bergdahl, *Mqt Cty*  
Janis Linderoth, *Menominee Cty*  
Richard Bourdeau, *Ontonagon Cty – by  
phone*  
Ann Harrington, *Schoolcraft Cty*

### Members Absent:

Micky Rondeau, *Alger Cty*  
Jake Campbell, *Chippewa Cty*  
Henry Wender, *Dickinson Cty*  
Dan Siirila, *Gogebic Cty*  
Steven Palosaari, *Houghton Cty*  
Calvin McPhee, *Mackinac Cty*  
Dave Anthony, *Hannahville*

### Others Present:

Vickie Micheau, *Delta Chamber ~ Mgmt Agent*  
Jonathan Mead, *UPCAP*  
Tracy Lektzian, *UPCAP*  
Sheila Krueger, *Delta Chamber*  
Joe Cilc, *Steam & Gas*  
Skip DuFour, *Steam & Gas*  
Ed McBroom, *Dept. Advisory Committee*  
Kelly Tovar, *Delta Chamber*  
Lori Branstrom, *Delta Chamber*

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### 1. Call to Order

Chairman Rivard called the meeting to order at 12:06 p.m. Roll call is recorded above.

### 2. Public Comment

Jim McNeil and Mollie Barron, Delta Force PI addressed the Authority on security at fairgrounds during the fair. Discussion took place on incidents during fair and how to prevent any problems next year.

A suggestion was provided on putting more focus on barn area at night and having Delta Force come to the exhibitor meeting on the Sunday night of the fair to meet with all the Superintendents.

### 3. Adoption of Agenda

**Motion by French, supported by Bergdahl, to approve the agenda as presented. Motion carried.**

### 4. Approval of Minutes

**Motion by Harrington, supported by Momont, to approve the minutes of the June 17, 2016 Meeting. Motion carried.**

### 5. Treasurer's Report ~ Ann Harrington

Ms. Harrington reviewed the Profit & Loss and Balance Statement through August, 2016. Discussion on lower the lower gate receipts and vendor space income. Still on track for positive bottom line despite bad weather.

Discussion on adopting resolution for Rainy Day Fund \$\$.

**Motion by Momont, supported by Linderoth, to adoption the Resolution to open a Bank Account with First Bank in Gladstone. Motion carried.**

**Motion by Langdon, supported by French, to accept the Balance sheet and Profit & Loss Statements and place on file. Motion carried.**

### 6. Management Agent Report ~ Vicki Micheau

Ms. Micheau reported on the fair. Discussion on the following:

- Weather, gate receipts/promotional days
- Comments and suggestions from the fair
- Dumpsters
- Smoking signs on fairgrounds – No survey results yet
- Fireworks were great!
- Open position from J. Kositzky leaving
- Social Media Posts
- Security
- RFP's for events at fairgrounds

Swine Barn Incident discussed. Pending with the Prosecutors Office at this time.

Discussion on Planning Document. All Authority Members need to review and give feedback to Management Agent.

#### **Upcoming Events for 2017- 2018**

- Airstream Rally Contract
- Logging Congress Proposal
- 2018 National Trappers Convention

## 7. DAC Recommendations ~ Ed McBroom

The DAC would like authority to apply for grants on behalf of the Authority to improve the conditions with the beef barn, show arena, sounds system and seating. They will put together a proposal of upgrades and recommendations to the UPSF Authority Board.

**Motion by Smith, supported by Momont, to give DAC authority to seek out possible grants to improve the beef barn area. Motion carried.**

Discussion on DAC recommendations to open positions on DAC Board. Nominations are taken from exhibitors and a list is compiled from DAC.

The following recommendations were made for unopposed positions:

- Pete Kleiman – Jr. Poultry Representative
- Bridgette Anderson – Equine Representative
- Jodi Spaude – Swine Representative

Elections were held on Open Positions and results were:

- Rob Mitchell – Jr. Beef Representative
- Carl Chadwick – Rabbit Representative

Recommendations for Executive Committee:

- Caitlyn Havelka – Youth Representative
- Ed McBroom – Chairman
- Mark Veaser – Vice Chairman
- Lori Brandstrom – Exhibitors Manager
- Ann Harrington – Authority
- Vickie Micheau – Management

**Motion by Bergdahl, supported by Smith, to approve the recommended nominees to serve on the DAC as presented above. Motion carried.**

Discussions on DNA sampling and surveys. The Advisory Committee did not make any recommendations at this time.

## 8. Buildings & Grounds Committee Mtg Summary

Received a letter from the Health Department regarding deficiencies in 4 foot rule/camping. Dave Rivard will set up meeting with Health Department, Ms. Micheau and Mr. McBroom. Rob Mitchell should also be included.

## 9. Committee/Board Comments

### Buildings & Grounds Committee Mtg Summary – Skip DuFour

- Received a letter from the Health Department regarding deficiencies in 4 foot rule/camping. Dave Rivard will set up meeting with Health Department, Vickie and Ed McBroom. Rob Mitchell should also be included.
- Looking at hiring a new maintenance person
- Improvements to Beef Barn Show Ring/roof and bleachers
- Winterization/storage on fairgrounds/snowplowing
- Chapel update. Selling boards for \$25 to help offset costs.

Thank you to Mr. Smith for serving on the Board and all his contributions. He will be moving out of the area and Mr. Menge will replace him as Baraga County Rep.

## 10. Adjournment



# U.P. State Fair Authority Board Meeting

## Minutes

UPCAP

Escanaba, MI

November 18, 2016

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### Members Present:

Micky Rondeau, *Alger County*  
William Menge, *Baraga County*  
Dave Rivard, *Delta County*  
Steven Palosaari, *Houghton County*  
Gene Momont, *Iron County*  
Joe Langdon, *Keweenaw County*  
Phyllis French, *Luce County*  
Chuck Bergdahl, *Marquette County*  
Janis Linderoth, *Menominee County*  
Ann Harrington, *Schoolcraft County*  
Dave Anthony, *Hannahville*

### Members Absent:

Jake Campbell, *Chippewa County*  
Henry Wender, *Dickinson County*  
Dan Siirila, *Gogebic County*  
Calvin McPhee, *Mackinac County*  
Richard Bourdeau, *Ontonagon County*

### Others Present:

Vickie Micheau, *Delta Chamber ~ Mgmt Agent*  
Jonathan Mead, *UPCAP*  
Tracy Lektzian, *UPCAP*  
Sheila Krueger, *Delta Chamber*  
Joe Cilc, *Steam & Gas*  
Skip DuFour, *Steam & Gas*  
Ed McBroom, *Dept. Advisory Committee*  
Lori Branstrom, *Delta Chamber*

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## 1. Call to Order

Chairman Rivard called the meeting to order at 12:10 p.m. Roll call is recorded above. Welcome to new Authority Member, William Menge.

Mr. Rivard updated board on Mr. Bergdahl's wife and offered condolences. In memory of Chuck's wife, the authority would like to purchase board in honor of her to go in the chapel located on fairgrounds.

**Motion by Harrington, supported by Linderoth, to purchase a board in memory of Mrs. Bergdahl for the chapel. Motion carried.**

## 2. Public Comment

Dave Dziejwior, Delta County Veterans Services, thanked the Authority for having a booth at the fair. Presented a Certificate of Appreciation on behalf of Delta County Veterans and Delta County Board of Commissioners to Vickie Micheau for all her help and assistance during the fair.

## 3. Adoption of Agenda

Ms. Harrington asked to switch 6 and 7 around on agenda and to add 120 report under old/new business.

**Motion by French, supported by Rondeau, to approve the agenda with the above note change. Motion carried.**

## 4. Approval of Minutes

**Motion by Bergdahl, supported by Momont, to approve the minutes of the September 23, 2016 Meeting. Motion carried.**

## 5. Treasurer's Report ~ Ann Harrington

Ms. Harrington provided an overview of the UP State Fair from 2010 thru 2017. Due to the rainy weather this year, gate receipts were down. Moved rainy day fund to another financial institution. The DNR Grant of \$45,000 is not on the Balance Sheet yet.

Ms. Harrington also reviewed the Profit & Loss and Balance Statement through September 2016.

**Motion by Linderoth, supported by Palosaari to accept the Profit & Loss / Balance Sheet and place on file. Motion carried.**

## 6. 2017 Budget ~ Vickie Micheau

Ms. Micheau reviewed the 2017 Proposed FY Budget.

- Rental income is up
- Lost \$100,000 from previous year on Saturday w/ bad weather (gate receipts) – down 300%. Up until this day, we were up \$\$.
- Extra hours on Sunday went over well w/ fireworks. Gained 300% on Sunday
- Donations include tractor supply "in kind"
- Insurance - saved about \$6,000
- Grand Stand Entertainment Meals
- Media Reception – will be held in May

**Motion by Bergdahl, supported by Menge, to approve the 2017 Budget as presented and place on file. Motion carried.**

## 7. Management Agent Report ~ Vickie Micheau

- Kelly Tovar working full time as Exhibitor/Vendor Manager
- Jason Promotions working on grandstand entertainment for 2017
- Extend Sunday hours again w/ fireworks
- Wait till spring to fill maintenance position
- Maps for camping placement
- ATC moved off grounds.

**Motion by Linderoth, supported by Palosaari, to accept the Management Report and place on file. Motion carried.**

## 8. Old Business / New Business

### DAC Recommendations ~ Lori

- DNA entry fee for Steers \$10 with no money collected for alternate. A hair sample for each steer to be entered (primary and alternate) will be due by March 15<sup>th</sup>.
- Add following language under general rules:
  - Scurs: Not to exceed 2 inches, length to be measured by Beef Barn Superintendent.
  - Ringworm: Due to the high transmissibility of fungal infections and for the protection of all species, including the public, no animals with ringworm lesion (healed or active) will be admitted into the UPSF. Determination and dismissal to be determined by the contracted UPSF Veterinarian.
  - Warts: Because of the contagious nature of the papilloma viruses, to protect herds without them, cattle with warts will not be allowed to exhibit at the UPSF.
  - No species with ectoparasites (lice, mites, etc) are to be brought to the UPSF; plan ahead when treating, to ensure withdrawal times are met.
  - Unsafe Animals: Any animal which appears to be unsafe for exhibitors, other animals or general public, under the direction of the Department Superintendent, Exhibitor's Manager and a UPSF Authority Member shall be immediately removed from the fairgrounds

**Motion by Anthony, supported by French, to approve the DAC Executive Committee recommendations as noted in language above and place in premium book. Motion carried.**

- **Late Entries:** All entries to include but not limited to DNA payment and entry fees, 1-5 calendar days with a 5 times the amount of the entry fee to be paid. No entries will be accepted after the 5 calendar days have been passed.

**Motion by Bergdahl, supported by Linderoth, to approve the DAC Executive Committee recommendation on late entries as noted above. Motion carried.**

- **Disciplinary Recommendations ~ Ed McBroom**

The DAC met after receiving the police report and made the following recommendations along with the UPSF Executive Committee:

- **Michael Cronick, Jr. ~ Mr. Cronick has been charged in court. He will be banned from exhibiting at the fair for the next 8 years. After that time, he must come before the DAC and UPSF Executive Committee to ask to exhibit. A letter will be sent after reviewed by an Attorney.**

**Motion by Anthony, supported by French, to approve the recommendations as noted above and to send a letter. Motion carried.**

- **Luke Schroeder ~ Mr. Schroeder was not an exhibitor, but was staying with an exhibiting family. A lot of evidence and circumstance points to Mr. Schroeder being the provider of alcohol during the week and he was directly involved in letting the pigs out. Recommendation is that he not be allowed to exhibit on fairgrounds permanently. A letter will be sent after reviewed by an Attorney. The family he was with will also get a letter.**

**Motion by French, supported by Linderoth, to approve the recommendation as noted above and to send a letter to both Mr. Schroeder and the family he was staying with during fair. Motion carried.**

- **Sasha Berube ~ Recommend that Ms. Berube resign from her position on the Jr. Market Livestock Board, satisfactorily perform 30 hours of service on fairgrounds by July 15<sup>th</sup>, supply written apologies to the authority and pig exhibitors particularly Laci Mitchell and that she refrain from exhibiting any swine at the 2017 fair. Further if these conditions are not adhered to, any entries submitted for 2017 and future fairs will be declined.**

**Motion by Bergdahl, supported by Anthony, to approve the recommendation as noted above and to send a letter to Ms. Berube. Motion carried.**

- David DuBord / Ronnie Peterson ~ Mr DuBord and Mr. Peterson are not exhibitors. However, they will be banned from exhibiting at the fair for the next 8 years. After that time, they must come before the DAC and UPSF Executive Committee to ask to exhibit. A letter will be sent to both individuals after reviewed by an Attorney.

**Motion by Momont, supported by Anthony, to approve the recommendations as noted above and to send a letter. Motion carried.**

- Recommending that DNA be started on the Lamb and Goats for 2017 fair. \$10 DNA fee with no money collected for alternate. Hair samples for alternate lamb or goat will be due at the same time as the primary animal.
- Recommending that DNA be started on Hogs in 2018.

**Motion by Menge, supported by Bergdahl, to approve DNA recommendations as noted above for Lamb and Goats at 2017 fair. Motion approved. Opposed: Momont.**

- Recommending that ear fair tags be put in the animal's ear, at the convenience of the exhibitor.

**Motion by Harrington, supported by Palosaari, to approve recommendations as noted above. Motion carried.**

#### Building Progress ~ Skip DuFour

Mr. Dufour noted a grant application has been sent to the Besse Foundation. Ms. Micheau noted the building would house the Chamber, Marble Arms Museum, UP Veterans Museum and Fairground Operations.

#### Marble Arms Museum - Vickie Micheau

The exhibit is on display at the Veterans Museum in Iron Museum for 15 months. The owner of exhibit has an interest in bringing back to Delta County and if moves forward, it would go into the new building.

**Mr. Rivard excused himself as Chair and Ms. French stepped in as Vice Chair. The time was 1:50 p.m.**

#### 120 day report ~ Sheila Krueger

Ms. Krueger stated this needs to go to the state even though there is no funding.

**Motion by Palosaari, supported by Momont, to accept the 120 report and send in. Motion carried.**

**9. Committee Comments**

Discussion on Delta Force and building closures at fair.

Mr. DuFour updated Authority on Chapel. The building is about 90% up with costs around \$30,000 so far. Looking forward to having this nice chapel on grounds.

**10. Adjournment**

**Meeting adjourned at 2:02 p.m. ET**