

**FY2023 CAREGIVER RESPITE – TOBACCO SETTLEMENT FUNDS
ADULT DAY CARE – EQUIPMENT REQUEST FORM**

Provider:

Date:

Daycare site/location	Equipment Needed (Itemize)	Estimated Cost (Based on Quotes)	Rationale for Purchase (Replacement, upgrade, etc.)

Note: All equipment purchased with Federal/State (OAA/OMA) grant funds must be tagged with UPCAP inventory property tags and carried on UPCAP's equipment inventory.

****ALL EQUIPMENT REQUESTS WILL REQUIRE PRIOR AUTHORIZATION BY AASA.**